



Washington Electric Cooperative, Inc.

A Touchstone Energy® Cooperative 

**EXHIBIT A  
TRUSTEE CANDIDATE ELIGIBILITY FORM**

Certain qualifications to be eligible to become and remain a Trustee are set forth in the Cooperative Bylaws and Board Policy. In addition, statutory and common law imposes certain duties upon Trustees. This form is to ensure eligibility for consideration by the Nomination Committee as a candidate for election to the WEC Board of Trustees.

**Please review the material contained in the packet, complete and return this form in the self addressed envelope by January 8, 2021.**

Full Name: \_\_\_\_\_  
(PRINT)

Address of Primary Residence: \_\_\_\_\_  
(PRINT)

**A. Trustee Qualification**

**1. The Code of Regulations Article IV, Section 3, Qualifications states the nominee shall:**

- (a) *Be a member of the Cooperative; and*
- (b) *Be a bona fide permanent resident within the service area of the Cooperative, receiving electric power and energy from the Cooperative at the primary residential abode for a minimum of three years of uninterrupted service; and*
- (c) *Not in any way employed by or financially interested in a competing enterprise or a business selling electric service, power and energy or supplies to the Cooperative;*
- (d) *Not be in any way employed by or financially in control of an enterprise that supplies goods or materials to or performs services for the Cooperative;*
- (e) *Not be a current employee, or is a former employee with less than five (5) years separation from the Cooperative;*
- (f) *Not be a close relative of a current employee or trustee; as used in this section, close relative means through blood, law, or marriage, is a spouse, child, stepchild, father, stepfather, mother, stepmother, brother, stepbrother, half-brother, sister, stepsister, half-sister, grandparent, grandchild, father-in-law, mother-in-law, brother-in-law, sister-in-law, son-in-law, or daughter-in-law; or resides in the same residence;*
- (g) *Abide by all current policies established by the Cooperative;*
- (h) *Not have been sixty (60) days in arrears on any payment or obligation to the Cooperative in the preceding three (3) years;*

- (i) Not have been convicted of any (i) felony, (ii) theft offense, (iii) drug abuse offense, or (iv) any other criminal offense other than minor traffic violations;
- (j) Has not filed for bankruptcy in the past ten (10) years;
- (k) Is fluent in speaking and writing the English language; and
- (l) Be at least eighteen (18) years of age.

2. **Are you employed by, or financially interested in a company which competes with the Cooperative, sells energy or supplies to the Cooperative, or its primary business is selling electrical fixtures, or supplies to the members of the Cooperative?**

Yes \_\_\_\_\_ No \_\_\_\_\_ if yes, explain \_\_\_\_\_

3. **Are you related by blood or marriage to an employee or Trustee of the Cooperative?**

Yes \_\_\_\_\_ No \_\_\_\_\_ if yes, explain \_\_\_\_\_

**B. Attendance Requirements for Meetings**

A Trustee is responsible for, and must actively participate in, the governance of the business and affairs of the Cooperative. The Board of Trustees of the Cooperative is quite active. It is anticipated that you will spend a minimum of 15 to 24 days, on an annual basis, attending meetings of the Board of Trustees and General Membership, meetings of Affiliated Organizations and Training and Education seminars. **(Please see Exhibit C for a list of meetings)**

**C. Article IV, Section 5. Removal of Board Member**

Cause for Removal

- (a) Failure to attend three (3) regular meetings of the Board during any twelve (12) consecutive meetings, or
- (b) Is convicted, with any right of appeal having been completed, of any (i) felony, (ii) theft offense, or (iii) drug abuse offense not constituting a minor misdemeanor.

**D. Board Policy No. 206 Education/Training**

Each Trustee is required to achieve the Credentialed Cooperative Director (CCD) certification from the National Rural Electric Cooperative Association within two terms (6 years). There are five full day training courses necessary to obtain this certification. Most sessions are held in Columbus however, in order to complete the five courses in a timely manner, out-of-state and over night travel may be required.

**Are you able to commit to the amount of time to be actively involved in the affairs of the Cooperative including the attainment of the NRECA Cooperative Credentialed Certification within one term?**

Yes \_\_\_\_\_ No \_\_\_\_\_

**E. Experience and Candidate information**

1. List service on other boards for corporations, cooperatives, educational institutions, government, service organizations, clubs or other boards and years and offices held if any:

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2. Other information you deem relevant to be considered by the Nominating Committee:

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3. Why are you interested in becoming a member of the WEC Board of Trustees?

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4. What in your opinion are the greatest challenges facing the Cooperative in the future?

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5. Do you currently own or have access to a PC and use the internet, email, Microsoft Word and Microsoft Excel? Yes \_\_\_\_\_ No \_\_\_\_\_

6. Other Information:

Current employer:

\_\_\_\_\_

Position: \_\_\_\_\_ Yrs with Current Employer \_\_\_\_\_

Education completed:

High School/GED from \_\_\_\_\_

Some College

Degree (Assoc., B.A., B.S., Other \_\_\_\_\_)  
from \_\_\_\_\_

Advanced degree (M.D. Ph.D., J.D., MBA, Other \_\_\_\_\_)  
from \_\_\_\_\_

Other education (describe): \_\_\_\_\_

**Completion of this form does not guarantee nomination by the Nominating Committee.**

I, (print name) \_\_\_\_\_, desire to be considered as a candidate for the election of Trustee of Washington Electric Cooperative, Inc. and hereby certify that I am a member and eligible and qualified and the foregoing information is true and correct to the best of my knowledge.

I also hereby agree that the foregoing information may be used by the Cooperative, its members, committees, employees, agents or assigns, in determining my eligibility to serve as Trustee of Washington Electric Cooperative, Inc., and that said information may be published and disseminated to the members or other persons in any form, including publication in *Ohio Cooperative Living Magazine*.

I hereby grant my consent to the nominating committee, or its agents or assigns, to verify the accuracy of the information contained in the application and information form above.

I expressly release all members, officers, trustees, employees, attorneys or agents of Washington Electric Cooperative, Inc. from any liability whatsoever for the use and/or dissemination of this information, including, without limitation, any claims for libel, slander, defamation or otherwise.

\_\_\_\_\_  
Member's Signature

\_\_\_\_\_  
Date

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

## EXHIBIT B

### AFFIRMATION OF TRUSTEE QUALIFICATION

I, the undersigned, hereby state and affirm as follows:

1. I have read, understand and support the Cooperative's BOARD QUALIFICATIONS, CONDUCT AND PERFORMANCE to serve on the Board of Trustees.
2. I am qualified in accordance with the requirements to be nominated and elected or appointed as a Cooperative Trustee.
3. I am qualified to serve as such Trustee.

I have signed my name hereto and had the same witnessed this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Signature

## EXHIBIT C

### TRUSTEE MEETINGS

<b>EXPECTED TO ATTEND</b>				
Month	Meetings	# Days	Day/Night	Location
Every	Regular Monthly Board Meetings	12	Day	WEC
Varies	Special Board Meetings	2	Day	WEC
Feb.	OREC Annual Trustee Conference	2	Day	Columbus
May	WEC Annual Meeting	1	Thurs-night	Marietta
Varies	Strategic Planning (every 3-5 years)	2	Day	Marietta
Aug	OREC Annual Meeting	2	Day	Columbus
Varies	WEC Committee Meetings	varies	Day	WEC
<b>Sub Total</b>		<b>20+</b>		
<b>National Rural Electric Cooperative Association (NRECA)                      Cooperative Credentialed Director (CCD) Certificate</b> <b>Required Within 1 Term or 3 Years</b>				
Month	Meetings	# Days	Day/Night	Location
Varies	2600.2 Directors Duties & Liabilities	1	Day	Out of State or Columbus
Varies	2610.2 Understanding the Electric Business	1	Day	
Varies	2620.2 Board Roles & Relationships	1	Day	
Varies	2630.2 Business Planning	1	Day	
Varies	2640.2 Understanding the Financial Statement	1	Day	
<b>New Trustee – Highly Encouraged to Attend</b>				
Varies	NRECA New Director Orientation	1	Day	Out of State
Varies	OREC New Director Orientation	1	Day	Columbus
<b>Optional</b>				
Varies	NRECA Director Update	3	Day	Out of State
March	NRECA Annual Meeting	3	Day	Out of State
Sept	NRECA Regional Meeting	2	Day	Out of State
Varies	Other NRECA Training	1	Day	Out of State
<b>The optional meetings are self-policed by the Board so not all attend at once but all eventually have an opportunity to attend.</b>				



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## Candidate for Trustee Additional Biographical Information

As a candidate, you are asking your fellow members to vote for you in this year's trustee election. The information that you provide below, along with what you've provided in the Candidate Eligibility Form, will assist us in creating your biography. This short biography will be shared via social media, Ohio Cooperative living magazine, media press releases, website, and with the election ballot so the voters may become familiar with you and why you seek election to the cooperative's board. Your personal information (phone numbers, e-mail address, mailing address) will not be shared.

*Please print clearly.*

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Spouse's Name: \_\_\_\_\_

Number of Children: \_\_\_\_\_ Number of Grandchildren: \_\_\_\_\_

Number of Years You've Been a Washington Electric Cooperative member: \_\_\_\_\_

***In addition to the information provided on this form, candidate biographies will also include a headshot photograph of the candidate. If nominated, we will contact you to arrange a time and date to have this photo taken by a professional photographer.***

I, by my signature below, a Candidate for Trustee of Washington Electric Cooperative, Inc., do understand and consent to the general information above (except for personal contact information), as well as information I've provided in the Candidate for Trustee Eligibility Form, being shared with the public via publications, website, and social media.

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Date